

NOMINATION INSTRUCTIONS

Begin nominations with:

I nominate (full name and title) of (organization) for the Charlene Douglass Memorial Award for Outstanding Contributions in Information Systems Security. (*or something similar*)

In your nomination, describe this person and include justification for the nomination as suggested below.

Justification could include:

1. A brief synopsis of the duties of the individual.
2. A description of the individual's accomplishments (major achievements) that, in your opinion, warrant this nomination.
3. Why the organization, local community, or federal arena benefited from the activities of the individual.
4. The impacts beyond the organization of the nominee, if applicable or if known.
5. Information on whether the nominee received any compensation or awards as a result of the activities.
6. Nomination must include the name, telephone number, and organization of the person completing the nomination.

Nominations will be judged on the following:

1. Originality and uniqueness of the activities.
2. Extension of benefits beyond the nominee's organization, if applicable.
3. Perceived merit and relevance of the activities.
4. Scope of the activities and perceived impact.

Do not include any items that contain classified information. The activity may have involved participation in classified activities, but the nomination must be wholly unclassified.

NOMINATION FORM

***DOE Computer Security Group Training Conference
CHARLENE DOUGLASS MEMORIAL AWARD***

Name of Nominee:

Employing Organization:

Position and/or Title:

Nominee's Phone Number:
Work:
Or Home:

Nominee's E-mail Address:
Work:
Or Home:

Qualifications Statement: (State the nominee's accomplishment that warrants this nomination? See suggested topics under Nomination Instructions. Add additional sheets, if necessary.)

(Person making this nomination)

(Date)

(Daytime Phone number)